

**Schedule to Open Bank Account and Take Photo for Student ID Card (ATM-ID)**

Undergraduate student are scheduled on Saturday 20 August,2016 at 8.30 AM – 12.00 PM.

Graduate students are scheduled on 20-21 August,2016 and 27-28 August,2016 at 8.30 AM – 15.30 PM.

**Place** Common Lecture Building, room no. C101 – C104 and Canteen area



**Costume for Undergraduate for Photo ID Badge**

Uniform right under the regulations



## Costume for Graduate students for Photo ID Badge



**Men** : white shirt with black suit and black necktie (all plain and no pattern)

**Women** : white shirt with black suit (all plain and no pattern)

**\*\*\*\*** In case the student cannot make ID student after above-mentioned dates, please bring your photo color size 1 inch wearing above-mentioned costume and contact Krungsri Bank , King Mongkuts Institute of Technology Ladkrabang Branch, Tel. 02-326-4715 and 02-326-4716

## **Process for open Bank Account and take Photo for Student ID Card (5 Steps Must do!!)**

**Step 1** Fill application form (telephone number is strongly required)

### **Please prepare**

- 2 Copies of Thai National ID Card for Thai Student or Passport for foreigner Student
- 1 Copy of Certificate of personal name or surname change (if any) for Thai Student only.
- 200 Baht for ATM Fee

**Step 2** Bring all documents to staff for review at check point

**\*\* Note:** If your document is not complete, you cannot open the account.

**Step 3** After checked, bring the documents to open account point and pay 200 Bath

**Step 4** Take photo

**Step 5** **\*\*\*\* Important** Please keep the receipts as evident to obtain the book bank, ATM and pin code later. The date will announce on website [www.reg.kmitl.ac.th](http://www.reg.kmitl.ac.th)

## **Note**

1. If you loss the book bank, 100 Baht fee for renew.
2. If you loss Student ID Card, 200 Baht fee for renew.
3. If you forget pin code, 200 Baht fee for new card.